**Intra-Hospital Transfer Checklist** Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

*Patient Label*

**□ Current medical & nursing notes**

**Contact Numbers**

**Radnor:** 4374 / 4373

**CT:** 4877

**MRI:** 4876

**Room 7 (Angio):** 4825

**Resus:** 4165 / 4166

**Bleep – ICU Reg** 1319

**Bleep – ICU Consultant:** 1373

**Bleep – Technician:** 1600

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| Transfer Team  **Nurse:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Doctor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Technician:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Equipment  □ Intubation drugs  Kept in fridge: Suxamethonium chloride & Rocuronium bromide  (Consider opiates)  □ Emergency drug pack  □ IV Fluids  □ Appropriate drugs  □ Sufficient oxygen  □ Batteries on monitor fully charged  □ Batteries on ventilator fully charged  □ Batteries on infusion pumps / drivers fully charged / power cable(s)  □ Suction unit fully charged  □ Transfer bags AB and CD  □ Grab bag (optional) |
| Airway  □ Secure ETT / tracheostomy tube & spare □ C-Spine immobilisation for trauma  □ Self-inflating bag □ Water’s circuit |
| Breathing  □ End-tidal CO2  □ Pulse oximetry  □ Arterial blood gas  □ Adequate ventilation |
| Circulation  □ Ensure two patent well secured lines – minimum 20g  □ ECG & NIBP  □ Arterial line secure (Velcro transducer holder) |
| Other considerations  □ Temperature monitoring □ Nil by mouth / Aspirate NG Tube  □ Blood glucose monitoring □ Urinary catheter |