

Appendix 4 Audit Form

Start date:	End date:	Acknowledgement sent:	Please tick all that apply			
Title of audit: To support Adults with a Learning Disability attending hospital for an assessment, test or admission			Type of audit? Cancer? <input type="checkbox"/> Local <input checked="" type="checkbox"/> SWICS <input type="checkbox"/> Regional <input type="checkbox"/> CSCCN <input type="checkbox"/> National <input type="checkbox"/> Peer review <input type="checkbox"/> Re-audit <input type="checkbox"/> * Other <input type="checkbox"/> Trust-wide <input type="checkbox"/> Mortality surveillance <input type="checkbox"/> Expanded Practice Protocol <input type="checkbox"/> Changes from previous audit implemented <input type="checkbox"/>			
Objective: Early Identification of patients with Learning Disabilities, supporting their admission in an acute setting & provision of 'reasonable adjustments'			National Audit? Health Commission <input type="checkbox"/> NCEPOD: <input type="checkbox"/> NSF: <input type="checkbox"/> NICE No: NICE type: CG <input type="checkbox"/> TA <input type="checkbox"/> IPG <input type="checkbox"/> NICE title:			
Background: The Trust, through the Learning Disabilities Working Group developed a policy to support Adults with a Learning Disability attending hospital for an assessment, test or admission in December 2010. This audit is to measure progress			Trust Commission? Clin Gov Op Group <input type="checkbox"/> Clin Gov Committee <input type="checkbox"/> Clinical Risk Group <input type="checkbox"/> Other, specify..... <input type="checkbox"/> Trust audit programme* <input type="checkbox"/> Department audit programme <input type="checkbox"/> Serious incident or clinical review <input type="checkbox"/> Multiprofessional <input type="checkbox"/> Patient Involvement <input type="checkbox"/> Resources needed? * priority given Medical records Yes <input checked="" type="checkbox"/> PDA / Formic <input type="checkbox"/> Funding for locum cover <input type="checkbox"/> Data entry* <input type="checkbox"/> Data Analysis* <input type="checkbox"/> Report* <input type="checkbox"/> Supported by CAD			
Method: 1. Using evidence from CTPLD databases, review HCR			Pilot planned <input type="checkbox"/>			

Audit standards	Percentage	Exceptions	Evidence	Definition
Has Learning Disabilities been identified on admission/ pre-assessment	100%	None	Preadmission/admission documentation	Documentation check
Was there evidence of CTPLD Team involvement?	100%	None	In notes	Documentation check
Did the patient have a Hospital Passport?	100%	NA	Referred to in the notes or on alert sheet	Document check
Has the CTPLD Health Assessment Hospital Liaison Pathway been completed?	100%	None	In notes	Documentation check
Is there evidence that regard to the Mental Capacity Act has been given?	100%	No Capacity Issues	Documentation in the notes e.g.evidence of best interest meetings	Documentation check

Continue on an extra sheet if necessary

Who is responsible for the production and implementation of the action plan resulting from this audit? (Senior Manager / Consultant)

Printed name: Gill Cobham

Signature:.....

Department: Nursing, Directorate: Quality Directorate Ext: 4439

Printed name(s) of project lead (for certificates)

1.....Signature:.....Ext / bleep

2.....Signature:.....Ext / bleep