

## Dragons' Den - Application Form

Name	
Service / Department / Ward	
Directorate	
Contact phone	
Contact email	
Manager's name	
Funds requested (maximum £10,000) <i>Include a breakdown of all costs.</i>	

- The closing date and time for applications is 12pm on 28 February 2020.
- Please complete all sections of the form, a Hints and tips section to help you can be found at the end of the form
- The shortlisting panel may not be familiar with your service so please try and write as clearly as possible, avoiding jargon, abbreviations and acronyms.
- The word count for each section provides an indication as to the level of detail that the short-listers are looking for.

If you have any queries please email: [sft.dragonsden@nhs.net](mailto:sft.dragonsden@nhs.net)

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	Section	Application	Score (0 to 10)
1.	What is your idea? (maximum 100 words)		
2.	Who will benefit? (maximum 250 words)		
3.	What is the intended benefit? (maximum 250 words)		
4.	What will the money be spent on? (maximum 250 words)		
5.	How will your idea be implemented and what support if any do you need? (maximum 500 words)		
6.	Are there any risks? (maximum 100 words)		
7.	How will you ensure sustainably of your idea? (maximum 250 words)		

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### **Hints and Tips:**

<b>Section</b>	<b>Hints and tips (for applicants)</b>
What is your idea? (maximum 100 words)	<ol style="list-style-type: none"> <li>1. Keep it simple!</li> <li>2. Keep your idea relevant – will it help the trust achieve our quality priorities; achieve our vision and values; and us live our behaviours?</li> <li>3. Be as clear as possible, avoiding jargon and abbreviations – don't assume the evaluation panel will know what you mean.</li> <li>4. If you refer to an IT system, do explain what the system does (in general terms) so everyone knows what you mean.</li> </ol>
Who will benefit? (maximum 250 words)	<ol style="list-style-type: none"> <li>1. Benefits can be for service users, your team, and the Trust as a whole. Please be as clear as you can.</li> <li>2. If you're not sure what the benefits will be, maybe you can add something that will help you measure / show benefits if the project is implemented.</li> <li>3. There may be many ways benefits can be shown, for example:               <ol style="list-style-type: none"> <li>a. Team working</li> <li>b. Support for service users</li> </ol>               Helping service users help themselves             </li> </ol>
What is the intended benefit? (maximum 250 words)	<ol style="list-style-type: none"> <li>1. Benefits can be in all sorts of areas, for example:               <ol style="list-style-type: none"> <li>a. Money</li> <li>b. Time</li> <li>c. Resources</li> <li>d. Being able to see more service users in the same amount of time</li> <li>e. Helping service users become more self-reliant, freeing up time for other things / more service users</li> </ol> </li> <li>2. Are these benefits realised in the first year only or are they repeatable?</li> <li>3. How quickly would any benefits be achieved?</li> <li>4. How easy is it to achieve the benefits?</li> <li>5. Will any "waste" be avoided e.g.: materials, drugs, time</li> </ol>
What will the money be spent on? (maximum 250 words)	<ol style="list-style-type: none"> <li>1. This section will be scored on whether you have given some thought to what the money will be spend on. General ideas and estimates will be helpful.</li> <li>2. Where possible, please indicate what you've used for a cost benchmark (why you think items will cost that amount). If you need ideas of how much things will cost, do ask other departments or colleagues.</li> <li>3. If you need less funding, that's good (we can support more ideas) so don't feel obliged to use it all.</li> <li>4. Try and be as accurate as possible, the budget is limited to the prize</li> </ol>

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	<p>money so if your costings are way out, you may have a problem implementing (if you win)</p> <p>Think about the timing of the spend – the funding is for this financial year (2020/21) and therefore needs to be spent by end of March 2021.</p>
<p>How will your idea be implemented?</p> <p>(maximum 500 words)</p>	<ol style="list-style-type: none"> <li>1. Do you know the tasks that will need to be completed before you can implement? This can be in broad terms.</li> <li>2. Do you know who you might need to check things with? For example, are there any health &amp; safety checks required; what about IT support?</li> <li>3. Consider what support services may be available within the Trust (IT; Facilities; PMO etc.)</li> <li>4. Do you (personally) have enough time to implement your idea or will you be sharing the rollout with a team?</li> <li>5. Do you have enough people to implement your idea and do they have enough time?</li> <li>6. Do you have group decisions that need to be made before you can implement – how will you decide these?</li> </ol> <p>If easier, use bullet points – as long as you describe how you will implement the idea.</p>
<p>Are there any risks ?</p> <p>(maximum 100 words)</p>	<ol style="list-style-type: none"> <li>1. Your idea may not be risky, so don't worry if you can't think of any. Do explore the idea with people who may be able to help you, just to make sure. If you don't feel there are any risks, please say so – it could be scored 10 points (don't leave this section blank)</li> <li>2. Risks can come in many guises. Here some types of risk:</li> <li>3. Harm to service users, the public, or staff</li> <li>4. Being aware of increase demand for a service which if the idea was not implemented would cause problems for the service.</li> <li>5. Are there any risks that arise from not implementing your idea?</li> <li>6. Are there any risks from implementing your idea?</li> </ol>
<p>How will you ensure sustainably of your idea?</p> <p>(maximum 250 words)</p>	<ol style="list-style-type: none"> <li>1. If you will need funding after the start up, do you have any ideas how that can be found?</li> <li>2. What support (non-financial) will be needed to keep the project running – do you have enough people who will keep this going?</li> <li>3. Have you considered partnering with another organisation?</li> </ol>