**Appendix 1**

|  |  |  |
| --- | --- | --- |
| Staff Group – Children’s Safeguarding Training | Level of Training | Updates |
| All Staff Working in Healthcare Settings. Including:Non-clinical managers and staffBoard Level Executives and Non-executivesLay membersReceptionists and administrative staff Catering staffDomestic staffMaintenance staffTransport staffNon-clinical staff who have no face to face contact with service users | **Level 1 Safeguarding Children’s Training** **E-Learning** | **Repeated every 3 years**Minimum of 2 hours  |
| All clinical and non-clinical staff who have any contact with children, young people and /or their parents/carers.Including:Administrators for safeguarding teamHealth care studentsPhlebotomistsPharmacistsAudiologistsDentistsAdult physiciansAdults surgeons +AnaesthetistsRadiologistsStaff club and security managersRadiographersNursing staff for adult acute and community servicesAllied health care practitioners and all other secondary health care professionals for adults+ those with mixed caseload (adults and children) should be able to demonstrate a minimum of level 2 competencies but should be working towards attaining level 3 competencies within 2 years | **Level 2 Safeguarding Children’s Training** **E-Learning** | **Repeated every 3 years**Minimum of 4 hours over 3 years |
| Clinical staff working regularly with children, young people and/or parents/carers who could potentially contribute to assessing, planning, intervening and evaluating the needs of a child and parenting capacity where there are safeguarding/child protection concerns.Core competenciesIncluding:Junior Doctors , GPVTS, O&G and ED Paediatric Allied Health Practitioners (including physiotherapists, OT’s, SALT’s, Dieticians)Consultant ObstetriciansCleft team Doctors and Nursing staffConsultants and Nursing staff in Burns/Plastics: ED Registered Nursing StaffSpecialist + Core Competencies Consultant / Registrars Paediatricians MidwivesChildren’s Registered Nursing staffNICU Registered Nursing staffED Consultants and Paediatric Registered Nursing staffSexual Health consultants and Registered Nursing staffAnaesthetic lead for safeguardingDental lead for safeguardingPaediatric Radiologist | **Level 3 Safeguarding Children’s Training** **Face to Face**Initially minimum of 8 Hours **Level 3 Safeguarding Children’s Training** **Face to Face**Initially a Minimum of 16 Hours  | **Over a 3 year period**Complete a minimum of 8 hours of refresher training(Blended learning). Combination of face to face, training/courses, e-learning, case discussion, personal reflection**Over a 3 year period**Complete a minimum of 12-16 hours of refresher training (blended learning)Combination of face to face, training/courses, e-learning, case discussion, personal reflection |
| Named Doctors, Named Nurses, Named Midwives | **Level 4 Safeguarding Children’s Training** **Face to Face**Expectation that competencies would have been achieved prior to appointment. | **Over a 3 year period**Complete a minimum of 24 hours of refresher training at Level 3 (blended learning)Combination of face to face, training/courses, e-learning, case discussion, personal reflection |
| Board Level (in addition to role appropriate Level 1-3 training) | **Level 1 Safeguarding Children’s Training** **E-Learning** | **Repeated every 3 years** |
| Staff Group – Adult’s Safeguarding Training | **Level of Training** | **Updates** |
| All staff working in Health care settings.Including:Non-clinical managers and staffBoard Level Executives and Non-executivesReceptionists and administrative staffCatering staff domestic staffTransport staff | **Level 1 Safeguarding Adults Training** **E-Learning (includes prevent)** | **Minimum of 2 hours**2 hours of refresher training over 3 years |
| All staff that have regular contact with patients, their families or carers or the public.Including:Administrators within the safeguarding teamOperational and strategic managers of services for children, young people and or adultshealth care students | **Level 2 Safeguarding Adults Training** **E-Learning (includes prevent)** | **Minimum of 2 hours**4 hours of refresher training over 3 years |
| Registered Health care staff who engage in assessing, planning, intervening and evaluating the needs of adults where there are safeguarding concerns (appropriate to role)Including:Medical staff Registered NursesPsychologistsPsychotherapistsAdult learning/intellectual disability practitionersHealthprofessionals working in substance misuse servicesSexual health staffMidwives,Dentists Pharmacists with a lead role in adultprotection | **Level 3 Safeguarding Adults Training combination of face to face and E-Learning** Minimum of 8 hours within 12 months commencing employmentMust complete standalone prevent | **Minimum of 8 hours**8 hours of refresher training over 3 years |
| All practitioners that have regular contact with patients, their families, their cares or the public | **Depravation of liberty****Safeguards, MCA. E-Learning** | **Repeated every 3 years** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level 3 Competencies will be met within 12 months of induction | Level 1 | Level Level 2 |  Of Level 3 | TrainingLevel 4 | Board |
| Induction 30 minutes within six weeks  commencing post | √ |  |  |  | √ |
| Refresher 2 hoursTraining hours over 3- 4 hours year period  8 hours  16 hours role specific specialist  (Children Safeguarding) 12 hours role specific Specialist (Safeguarding) (Refresher) 24 hours | √ | √ | √√√ | √ | √ Board specific |