**Appendix 3**

**Safeguarding Supervision Contract (Group)**

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| Name of Service: | |
| Name of Supervisor: | Job Title: |
| Salisbury NHS Foundation Trust expects staff who work with children or adults on a regular basis to engage in Safeguarding Supervision. | |
| **As a practitioner I agree to:**   * Prepare for supervision sessions. * Identify cases for discussion. * Be responsible for informing the supervisor if supervision is to be deferred or rearranged. * Be willing to learn to develop our skills and to be open to receiving support and challenge. * Maintain confidentiality. | |
| **As Safeguarding supervisor I agree to:**  To offer you support, advice and supportive challenge to enable you to reflect on issues affecting your practice.  I will attempt to support you to deal with individual issues.  To keep all information you reveal in supervision confidential with the following exceptions:   * If you disclose any unsafe, unethical or illegal practice that you are unwilling to go through the appropriate procedures to address the issues identified. * You repeatedly fail to attend sessions. * Disclosure of safeguarding children or adults that has not been reported through the appropriate channels. | |

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| **Frequency:** Quarterly/ Four monthly  **Location:**  **Recording of Supervision:** Supervisor will note action points and any learning  **Boundaries of Confidentiality:** Safeguarding is a confidential process and confidentiality will be maintained. If concerns arise in relation to professional competence which may affect the safety and welfare of a child or adult at risk, this should be dealt with outside of the supervision process.  **Storage of Supervision Record:** Supervisor will store Record of Supervision  Signed: (Supervisor)  Staff Member Signature: |