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| **Missing Person Information for Police (by phone or in person)** |
| Name & number of officer taking the report:  |
| Patient details including Full name, DOB, Address, Telephone numbers: Preferred Name/Nickname (INSERT PATIENT STICKER )  |
| Brief circumstances of patient going missing:  |
| Where last seen   | When last seen  | By whom?  |
| Individual’s description. – Including clothing   |
| Steps taken so far to trace the individual. (Preliminary actions undertaken)  |
| Is this out of character  | YES - why   | NO  |
| Why are you concerned? What was the particular reason for this patient being deemed high risk?  |
| Any known intentions or preparations made prior to going missing?  | YES - what   | NO  |
| Have they taken any personal items with them?  | YES - what   | NO  |
| Do they have a mobile phone with them?  | Has it been tried? | Number  |
| Any known places they may go? |
| Are they subject to any MHA section or MCA DoLS | YES - What and Why  | NO  |
| Any specific medical needs that require medication  | YES - Effects and timescales if not available  | NO  |
| Are they likely to be a victim of crime  | YES - Why   | NO  |
| Are they likely to be a victim of abuse  | YES (DV/Sexual/Racial/bullying/Homophobic)   | NO  |
| Are they at risk of sexual exploitation or have a Child Protection Plan  | YES – From whom  | NO  |
| Are they likely to self-harm, attempt suicide  | YES – Give details, including last known attempt  | NO  |
| Have they been exposed to harm in any previous missing episode  | YES - When  | NO  |
| Do they pose a danger to themselves or any other persons  | YES- give detail  | NO  |
| Does the missing person have a current or previous history of drug or alcohol abuse  | YES – Give details  | NO  |
| Details of any vehicle using or normal mode of transport if none  |   |
| Details of messaging and social media used  | What format and usernames and passwords if known  |
| What access do they have to money  |
| Is there any other information relevant to their absence that may affect or influence a supervisor’s risk assessment?  |