

**Hand Hygiene Audit: Data Collection Form**

Date..... Ward/Department..... Name of observer.....

**Instructions for data collection**

Observe a minimum of **20** opportunities for hand decontamination (including all staff groups), and indicate which of the 5 moments of hand hygiene were observed using the numbers below:

- 1 = Before patient contact
- 2 = Before a clean/aseptic procedure
- 3 = After body fluid exposure
- 4 = After patient contact
- 5 = After contact with patient surroundings

Nursing staff			Medical staff			Allied Health Professionals e.g. Physio, OT, Pharmacist			Support staff e.g. Admin, Porters, Housekeeping		
No:	Moment	HH Action	No:	Moment	HH Action	No:	Moment	HH Action	No:	Moment	HH Action
<i>E.g.</i>	3	<input type="checkbox"/> HR <input type="checkbox"/> HW <input checked="" type="checkbox"/> missed <input checked="" type="checkbox"/> gloves	<i>E.g.</i>	5	<input checked="" type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	<i>E.g.</i>	4	<input type="checkbox"/> HR <input checked="" type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	<i>E.g.</i>	1	<input checked="" type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves
1		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	1		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	1		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	1		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves
2		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	2		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	2		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	2		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves
3		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	3		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	3		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	3		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves
4		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	4		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	4		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	4		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves
5		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	5		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	5		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	5		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves
6		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	6		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	6		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	6		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves
7		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	7		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	7		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	7		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves
8		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	8		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	8		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves	8		<input type="checkbox"/> HR <input type="checkbox"/> HW <input type="checkbox"/> missed <input type="checkbox"/> gloves

HR = Alcohol handrub gel

HW = handwash with soap and water

Please note: only tick the circle for gloves if missed opportunity observed related to wearing gloves.

Your 5 moments for hand hygiene

Moment	Definition
<p><b>1. Before patient contact</b></p>	<p><b>When?</b> Clean your hands before touching a patient when approaching him/her. <b>Why?</b> To protect the patient against harmful germs carried on your hands.</p>
<p><b>2. Before a clean/aseptic procedure</b></p>	<p><b>When?</b> Clean your hands immediately before a clean/aseptic procedure <b>Why?</b> To protect the patient against harmful germs, including the patient's own, from entering his/her body.</p>
<p><b>3. After body fluid exposure risk</b></p>	<p><b>When?</b> Clean your hands immediately after an exposure risk to body fluids (and after glove removal). <b>Why?</b> To protect yourself and the healthcare environment from harmful germs.</p>
<p><b>4. After patient contact</b></p>	<p><b>When?</b> Clean your hands after touching a patient when leaving the patient's side. <b>Why?</b> To protect yourself and the healthcare environment from harmful patient germs.</p>
<p><b>5. After contact with patient surroundings</b></p>	<p><b>When?</b> Clean your hands after touching any object or furniture in the patient's immediate surroundings when leaving – even if the patient has not been touched. <b>Why?</b> To protect yourself and the healthcare environment from harmful patient germs.</p>

**Feedback** (If you have any comments please use the space below)

Completed audit forms must be received by the 21<sup>st</sup> of each month.

Any late entries received after this date will not be included within the directorate compliance rates.

