**Appendix A - AGENDA FOR CHANGE: CALCULATION OF ANNUAL LEAVE**

**AND BANK HOLIDAY ENTITLEMENTS**

|  |  |  |  |  |  |  |
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|  | **Annual Leave Entitlement** | | |  | **Bank Holiday Entitlement** | |
| **Weekly basic contracted hours** | **On appointment** | **After 5 years’ service** | **After 10 years’ service** |  | **Hourly entitlement per year** | **Hourly entitlement per bank holiday** |
|  | **27 days** | **29 days** | **33 days** |  | **(8 bank holidays)** | |
| **Hourly equivalent** | | |
| **37.5** | 202.5 | 217.5 | 247.5 |  | 60.0 | 7.5 |
| **37.0** | 200.0 | 214.5 | 244.0 |  | 59.0 | 7.4 |
| **36.5** | 197.0 | 211.5 | 241.0 |  | 58.5 | 7.3 |
| **36.0** | 194.5 | 209.0 | 237.5 |  | 57.5 | 7.2 |
| **35.5** | 191.5 | 206.0 | 234.5 |  | 57.0 | 7.1 |
| **35.0** | 189.0 | 203.0 | 231.0 |  | 56.0 | 7.0 |
| **34.5** | 186.5 | 200.0 | 227.5 |  | 55.0 | 6.9 |
| **34.0** | 183.5 | 197.0 | 224.5 |  | 54.5 | 6.8 |
| **33.5** | 181.0 | 194.5 | 221.0 |  | 53.5 | 6.7 |
| **33.0** | 178.0 | 191.5 | 218.0 |  | 53.0 | 6.6 |
| **32.5** | 175.5 | 188.5 | 214.5 |  | 52.0 | 6.5 |
| **32.0** | 173.0 | 185.5 | 211.0 |  | 51.0 | 6.4 |
| **31.5** | 170.0 | 182.5 | 208.0 |  | 50.5 | 6.3 |
| **31.0** | 167.5 | 180.0 | 204.5 |  | 49.5 | 6.2 |
| **30.5** | 164.5 | 177.0 | 201.5 |  | 49.0 | 6.1 |
| **30.0** | 162.0 | 174.0 | 198.0 |  | 48.0 | 6.0 |
| **29.5** | 159.5 | 171.0 | 194.5 |  | 47.0 | 5.9 |
| **29.0** | 156.5 | 168.0 | 191.5 |  | 46.5 | 5.8 |
| **28.5** | 154.0 | 165.5 | 188.0 |  | 45.5 | 5.7 |
| **28.0** | 151.0 | 162.5 | 185.0 |  | 45.0 | 5.6 |
| **27.5** | 148.5 | 159.5 | 181.5 |  | 44.0 | 5.5 |
| **27.0** | 146.0 | 156.5 | 178.0 |  | 43.0 | 5.4 |
| **26.5** | 143.0 | 153.5 | 175.0 |  | 42.5 | 5.3 |
| **26.0** | 140.5 | 151.0 | 171.5 |  | 41.5 | 5.2 |
| **25.5** | 137.5 | 148.0 | 168.5 |  | 41.0 | 5.1 |
| **25.0** | 135.0 | 145.0 | 165.0 |  | 40.0 | 5.0 |
| **24.5** | 132.5 | 142.0 | 161.5 |  | 39.0 | 4.9 |
| **24.0** | 129.5 | 139.0 | 158.5 |  | 38.5 | 4.8 |
| **23.5** | 127.0 | 136.5 | 155.0 |  | 37.5 | 4.7 |
| **23.0** | 124.0 | 133.5 | 152.0 |  | 37.0 | 4.6 |
| **22.5** | 121.5 | 130.5 | 148.5 |  | 36.0 | 4.5 |
| **22.0** | 119.0 | 127.5 | 145.0 |  | 35.0 | 4.4 |
| **21.5** | 116.0 | 124.5 | 142.0 |  | 34.5 | 4.3 |
| **21.0** | 113.5 | 122.0 | 138.5 |  | 33.5 | 4.2 |
| **20.5** | 110.5 | 119.0 | 135.5 |  | 33.0 | 4.1 |
| **20.0** | 108.0 | 116.0 | 132.0 |  | 32.0 | 4.0 |
| **19.5** | 105.5 | 113.0 | 128.5 |  | 31.0 | 3.9 |
| **19.0** | 102.5 | 110.0 | 125.5 |  | 30.5 | 3.8 |
| **18.5** | 100.0 | 107.5 | 122.0 |  | 29.5 | 3.7 |
| **18.0** | 97.0 | 104.5 | 119.0 |  | 29.0 | 3.6 |

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|  | **Annual Leave Entitlement** | | |  | **Bank Holiday Entitlement** | |
| **Weekly basic contracted hours** | **On appointment** | **After 5 years’ service** | **After 10 years’ service** |  | **Hourly entitlement per year** | **Hourly entitlement per bank holiday** |
|  | **27 days** | **29 days** | **33 days** |  | **(8 bank holidays)** | |
| **Hourly equivalent** | | |
| **17.5** | 94.5 | 101.5 | 115.5 |  | 28.0 | 3.5 |
| **17.0** | 92.0 | 98.5 | 112.0 |  | 27.0 | 3.4 |
| **16.5** | 89.0 | 95.5 | 109.0 |  | 26.5 | 3.3 |
| **16.0** | 86.5 | 93.0 | 105.5 |  | 25.5 | 3.2 |
| **15.5** | 83.5 | 90.0 | 102.5 |  | 25.0 | 3.1 |
| **15.0** | 81.0 | 87.0 | 99.0 |  | 24.0 | 3.0 |
| **14.5** | 78.5 | 84.0 | 95.5 |  | 23.0 | 2.9 |
| **14.0** | 75.5 | 81.0 | 92.5 |  | 22.5 | 2.8 |
| **13.5** | 73.0 | 78.5 | 89.0 |  | 21.5 | 2.7 |
| **13.0** | 70.0 | 75.5 | 86.0 |  | 21.0 | 2.6 |
| **12.5** | 67.5 | 72.5 | 82.5 |  | 20.0 | 2.5 |
| **12.0** | 65.0 | 69.5 | 79.0 |  | 19.0 | 2.4 |
| **11.5** | 62.0 | 66.5 | 76.0 |  | 18.5 | 2.3 |
| **11.0** | 59.5 | 64.0 | 72.5 |  | 17.5 | 2.2 |
| **10.5** | 56.5 | 61.0 | 69.5 |  | 17.0 | 2.1 |
| **10.0** | 54.0 | 58.0 | 66.0 |  | 16.0 | 2.0 |
| **9.5** | 51.5 | 55.0 | 62.5 |  | 15.0 | 1.9 |
| **9.0** | 48.5 | 52.0 | 59.5 |  | 14.5 | 1.8 |
| **8.5** | 46.0 | 49.5 | 56.0 |  | 13.5 | 1.7 |
| **8.0** | 43.0 | 46.5 | 53.0 |  | 13.0 | 1.6 |
| **7.5** | 40.5 | 43.5 | 49.5 |  | 12.0 | 1.5 |
| **7.0** | 38.0 | 40.5 | 46.0 |  | 11.0 | 1.4 |
| **6.5** | 35.0 | 37.5 | 43.0 |  | 10.5 | 1.3 |
| **6.0** | 32.5 | 35.0 | 39.5 |  | 9.5 | 1.2 |
| **5.5** | 29.5 | 32.0 | 36.5 |  | 9.0 | 1.1 |
| **5.0** | 27.0 | 29.0 | 33.0 |  | 8.0 | 1.0 |
| **4.5** | 24.5 | 26.0 | 29.5 |  | 7.0 | 0.9 |
| **4.0** | 21.5 | 23.0 | 26.5 |  | 6.5 | 0.8 |
| **3.5** | 19.0 | 20.5 | 23.0 |  | 5.5 | 0.7 |
| **3.0** | 16.0 | 17.5 | 20.0 |  | 5.0 | 0.6 |
| **2.5** | 13.5 | 14.5 | 16.5 |  | 4.0 | 0.5 |
| **2.0** | 11.0 | 11.5 | 13.0 |  | 3.0 | 0.4 |
| **1.5** | 8.0 | 8.5 | 10.0 |  | 2.5 | 0.3 |
| **1.0** | 5.5 | 6.0 | 6.5 |  | 1.5 | 0.2 |
| **0.5** | 2.5 | 3.0 | 3.5 |  | 1.0 | 0.1 |