**Appendix 1**

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| Staff Group – Children’s Safeguarding Training | Level of Training | Updates |
| All Staff Working in Healthcare Settings.  Including:  Non-clinical managers and staff  Board Level Executives and Non-executives  Lay members  Receptionists and administrative staff  Catering staff  Domestic staff  Maintenance staff  Transport staff  Non-clinical staff who have no face to face contact with service users | **Level 1 Safeguarding Children’s Training**  **E-Learning** | **Repeated every 3 years**  Minimum of 2 hours |
| All clinical and non-clinical staff who have any contact with children, young people and /or their parents/carers.  Including:  Administrators for safeguarding team  Health care students  Phlebotomists  Pharmacists  Audiologists  Dentists  Adult physicians  Adults surgeons +  Anaesthetists  Radiologists  Staff club and security managers  Radiographers  Nursing staff for adult acute and community services  Allied health care practitioners and all other secondary health care professionals for adults  + those with mixed caseload (adults and children) should be able to demonstrate a minimum of level 2 competencies but should be working towards attaining level 3 competencies within 2 years | **Level 2 Safeguarding Children’s Training**  **E-Learning** | **Repeated every 3 years**  Minimum of 4 hours over 3 years |
| Clinical staff working regularly with children, young people and/or parents/carers who could potentially contribute to assessing, planning, intervening and evaluating the needs of a child and parenting capacity where there are safeguarding/child protection concerns.  Core competencies  Including:  Junior Doctors , GPVTS, O&G and ED  Paediatric Allied Health Practitioners (including physiotherapists, OT’s, SALT’s, Dieticians)  Consultant Obstetricians  Cleft team Doctors and Nursing staff  Consultants and Nursing staff in Burns/Plastics:  ED Registered Nursing Staff  Specialist + Core Competencies  Consultant / Registrars Paediatricians  Midwives  Children’s Registered Nursing staff  NICU Registered Nursing staff  ED Consultants and Paediatric Registered Nursing staff  Sexual Health consultants and Registered Nursing staff  Anaesthetic lead for safeguarding  Dental lead for safeguarding  Paediatric Radiologist | **Level 3 Safeguarding Children’s Training**  **Face to Face**  Initially minimum of 8 Hours  **Level 3 Safeguarding Children’s Training**  **Face to Face**  Initially a Minimum of 16 Hours | **Over a 3 year period**  Complete a minimum of 8 hours of refresher training  (Blended learning). Combination of face to face, training/courses, e-learning, case discussion, personal reflection  **Over a 3 year period**  Complete a minimum of 12-16 hours of refresher training (blended learning)  Combination of face to face, training/courses, e-learning, case discussion, personal reflection |
| Named Doctors, Named Nurses, Named Midwives | **Level 4 Safeguarding Children’s Training**  **Face to Face**  Expectation that competencies would have been achieved prior to appointment. | **Over a 3 year period**  Complete a minimum of 24 hours of refresher training at Level 3 (blended learning)  Combination of face to face, training/courses, e-learning, case discussion, personal reflection |
| Board Level (in addition to role appropriate Level 1-3 training) | **Level 1 Safeguarding Children’s Training**  **E-Learning** | **Repeated every 3 years** |
| Staff Group – Adult’s Safeguarding Training | **Level of Training** | **Updates** |
| All staff working in Health care settings.  Including:  Non-clinical managers and staff  Board Level Executives and Non-executives  Receptionists and administrative staff  Catering staff domestic staff  Transport staff | **Level 1 Safeguarding Adults Training**  **E-Learning (includes prevent)** | **Minimum of 2 hours**  2 hours of refresher training over 3 years |
| All staff that have regular contact with patients, their families or carers or the public.  Including:  Administrators within the safeguarding team  Operational and strategic managers of services for children, young people and or adults  health care students | **Level 2 Safeguarding Adults Training**  **E-Learning (includes prevent)** | **Minimum of 2 hours**  4 hours of refresher training over 3 years |
| Registered Health care staff who engage in assessing, planning, intervening and evaluating the needs of adults where there are safeguarding concerns (appropriate to role)  Including:  Medical staff  Registered Nurses  Psychologists  Psychotherapists  Adult learning/intellectual disability practitioners  Health  professionals working in substance misuse services  Sexual health staff  Midwives,  Dentists  Pharmacists with a lead role in adult  protection | **Level 3 Safeguarding Adults Training combination of face to face and E-Learning**  Minimum of 8 hours within 12 months commencing employment  Must complete standalone prevent | **Minimum of 8 hours**  8 hours of refresher training over 3 years |
| All practitioners that have regular contact with patients, their families, their cares or the public | **Depravation of liberty**  **Safeguards, MCA. E-Learning** | **Repeated every 3 years** |

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| Level 3 Competencies will be met within 12 months of induction | Level 1 | Level  Level 2 | Of  Level 3 | Training  Level 4 | Board |
| Induction 30 minutes within six weeks  commencing post | √ |  |  |  | √ |
| Refresher 2 hours  Training hours  over 3- 4 hours  year period  8 hours  16 hours role specific specialist  (Children Safeguarding)  12 hours role specific  Specialist (Safeguarding)  (Refresher)  24 hours | √ | √ | √  √  √ | √ | √ Board specific |