**Appendix 1**

**Safeguarding Supervision Contract (Individual)**

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| Name of Practitioner: | Job Title: |
| Name of Supervisor: | Job Title: |
| Salisbury NHS Foundation Trust expects staff who work on a regular basis with children or adults to engage in Safeguarding Supervision.  This contract is designed to be a working tool to underpin the development and maintenance of an effective supervisory relationship. It should be completed when a new supervisory relationship is established and reviewed at least annually. | |
| **As a Safeguarding supervisee I agree to:**   * Prepare for supervision sessions. * Take responsibility for informing supervisor if supervision is to be deferred or rearranged. * Be willing to learn to develop my skills and to be open to receiving support and challenge. * Maintain confidentiality. | |
| **As Safeguarding supervisor I agree to:**  Offer support, advice and supportive challenge to enable you to reflect on issues affecting your practice.  I will attempt to support you to deal with individual issues.  To keep all information you reveal in supervision confidential with the following exceptions:   * If you disclose any unsafe, unethical or illegal practice that you are unwilling to go through the appropriate procedures to address the issues identified. * You repeatedly fail to attend sessions. * Disclosure of safeguarding children or adults that has not been reported through the appropriate channels. | |

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| **Frequency:** The number of meetings each year will be **Three/Four**  **Duration:**  **Venue:**  **Recording of Supervision:** To be recorded by………………………..  **In the event of cancellation rescheduling is the responsibility of:**  **Boundaries of Confidentiality:** Agreed  **Storage of Supervision Record:**  Signed: (Supervisee)  Date:  Signed: (Supervisor)  Date: |

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| **Dates attended** | **Initialled (Supervisee/Supervisor)** |
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