**Appendix 1**

**Safeguarding Supervision Contract (Individual)**

|  |  |
| --- | --- |
| Name of Practitioner:  | Job Title:  |
| Name of Supervisor:  | Job Title:  |
| Salisbury NHS Foundation Trust expects staff who work on a regular basis with children or adults to engage in Safeguarding Supervision.This contract is designed to be a working tool to underpin the development and maintenance of an effective supervisory relationship. It should be completed when a new supervisory relationship is established and reviewed at least annually. |
| **As a Safeguarding supervisee I agree to:*** Prepare for supervision sessions.
* Take responsibility for informing supervisor if supervision is to be deferred or rearranged.
* Be willing to learn to develop my skills and to be open to receiving support and challenge.
* Maintain confidentiality.
 |
| **As Safeguarding supervisor I agree to:**Offer support, advice and supportive challenge to enable you to reflect on issues affecting your practice.I will attempt to support you to deal with individual issues.To keep all information you reveal in supervision confidential with the following exceptions:* If you disclose any unsafe, unethical or illegal practice that you are unwilling to go through the appropriate procedures to address the issues identified.
* You repeatedly fail to attend sessions.
* Disclosure of safeguarding children or adults that has not been reported through the appropriate channels.
 |

|  |
| --- |
| **Frequency:** The number of meetings each year will be **Three/Four****Duration:** **Venue:** **Recording of Supervision:** To be recorded by………………………..**In the event of cancellation rescheduling is the responsibility of:****Boundaries of Confidentiality:** Agreed**Storage of Supervision Record:** Signed: (Supervisee)Date:Signed: (Supervisor)Date: |

|  |  |
| --- | --- |
| **Dates attended**  | **Initialled (Supervisee/Supervisor)** |
| **……………………………………………………..……** | **……………………………………..** |
| **……………………………………………………..……** | **……………………………………..** |
| **……………………………………………………..……** | **……………………………………..** |
| **………………………………………………..…………** | **……………………………………..** |