

Roles and Responsibilities for the Education, Training and Supervision of Doctors and Dentists in Training

IMPLEMENTATION PLAN

Task	Activity	Responsible	Start	End	Status
1	Policy Approval	Medical Education Training Committee (METC)	19 April 2018	19 April 2018	Complete
2	Policy Ratification	Clinical Management Board (CMB)	25 July 2018	25 July 2018	Complete
3	Upload to Intranet	Information Governance Officer	25 July 2018	25 July 2018	Complete
4	Dissemination (a)	Notification to staff via Intranet Home Page Notice.	N/A	N/A	N/A
5	Dissemination (b)	Notification to all staff via Email Broadcast	N/A	N/A	N/A
6	Dissemination (c)	Uploaded to Medical Education webpage on Intranet	TBC	TBC	TBC
7	Audit compliance	Dr Claire Page	Ongoing		