

**APPENDIX D**

**PREVENT Policy**

**THE IMPLEMENTATION PLAN**

**INTRODUCTION**

**Fundamentals:**

The PREVENT Policy requires that the following fundamentals be present in order to embed the policy and procedures into the standard operating function of Salisbury NHS Foundation Trust

- An endorsement of the Policy via Approval and where appropriate, Ratification.
- Dissemination of the Policy to all staff levels
- The definition of roles and responsibilities within the Trust
- A framework for supporting appropriate standards, procedures and guidelines
- Regular review of the Policy

**Frequency of Review**

The PREVENT Policy was written in line with changes and amendments to NHS England PREVENT Framework 2017 and NHS national standards. The policy has been reviewed and the frequency of review of this policy going forward will be every three years.

**IMPLEMENTATION PLAN**

<b>Task</b>	<b>Activity</b>	<b>Responsible</b>	<b>Start</b>	<b>End</b>	<b>Status</b>
<b>1</b>	Policy Approval	Integrated Safeguarding Committee	July 2019		Approved
<b>2</b>	Policy Ratification	Operational Management Board	September 2019		Ratified
<b>3</b>	Uploaded to Intranet	Information Governance			
<b>4</b>	Dissemination (a)	Notification to staff via intranet home page once uploaded to Safeguarding site	Automatic upon upload via IT		
<b>5</b>	Dissemination (b)	Notification to staff of policy update once uploaded, broadcast by Communications Team, arranged by Tracey Merrifield	After Ratification date to be confirmed		
<b>6</b>	Dissemination (c)	Publication in next edition of Cascade Brief, Tracey Merrifield to provide Communications Team with wording.	After Ratification date to be confirmed		
<b>7</b>	Screensaver	n/a			
<b>8</b>	Audit compliance	Ian Robinson, Emergency Planning Lead	Ongoing	Ongoing	Ongoing